

Shady Lane Home

Open Position

POSITION: TEMPORARY Food Service Director

DAYS: Monday – Friday; weekends as needed

HOURS: 35 hours per week

WAGE: Varies according to experience

BENEFITS: No

UNION: No

QUALIFICATIONS:

- Must possess Dietary Manager Certification
- Must be knowledgeable of Federal and State rules and regulations regarding nursing home dietary requirements
- Prior food service experience in a healthcare setting, required
- Graduate of a culinary or nutritional program, preferred
- Prior food service experience in a long-term care setting, preferred
- Prior supervisory experience, preferred

Under the direction of the Administrator, responsibilities include, but are not limited to the following:

- Planning nutritionally balanced & therapeutic means that reflect the likes and dislikes of residents, as well as Public Health regulations
- Purchasing food, production, and timely service of meals
- Directing and supervising all dietary functions and personnel
- Maintaining cost records and working to meet budget guidelines
- Scheduling work hours and assignments, and reviewing staff work performance
- Participating in department head meetings
- Participating in monthly QAPI meetings and prepare reports accordingly